

Conway Township

Regular Meeting

May 16, 2023

7:00 pm

AGENDA

Call to Order and Pledge of Allegiance

Roll Call

Consent Agenda Approval

1. Approve 4/18/2023 Meeting Minutes
2. Approve 4/28/2023 Meeting Minutes
3. Approve 5/3/23 Meeting Minutes
4. Account Reconciliations
5. Disbursements/Payroll Report/Budget Report
6. Hall Rental Report
7. Zoning Administrator Report
8. April Threats to Township Firewall
9. Recreation Board Report

Call to the Public Regarding Agenda Items Only

Approval of Board Meeting Agenda

Communications

10. Planning Commission Ex-Officio Report

Unfinished Business

11. Code of Conduct
12. Drain Commission Meeting

New Business

13. CPA Report
14. Cemetery Ordinance Revision
15. Fee Schedule Update
16. Computer Replacement

Board Member Discussion

17. Retention Pond Clean-Up
18. Accounting Software Changes

Call to the Public Regarding Any Item or Issue

Adjournment

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected, and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

Unapproved Minutes
Of the April 18, 2023
Conway Township
Regular Board Meeting
7:00 pm

REGULAR MEETING

Clerk Whitt called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Motion to nominate Trustee Crampton-Atherton as moderator was made by Pushies, no Support. Motion died.

Motion to nominate Clerk Whitt as moderator was made by Crampton-Atherton, supported by Pushies. Motion approved.

Roll call: Clerk Elizabeth Whitt, Trustee George Pushies, Trustee Amy Crampton-Atherton. Absent Supervisor William Grubb, Treasurer Debra Grubb,

Motion to approve 3-21-23 meeting minutes made by Whitt, supported by Crampton-Atherton. Motion approved.

Motion to approve account reconciliation made by Crampton-Atherton, supported by Whitt. Motion approved.

Motion to approve disbursement/payroll /budget reports made by Crampton-Atherton, supported by Whitt. Motion approved.

Motion to approve hall rental report made by Crampton-Atherton, supported by Whitt. Motion approved.

Motion to approve zoning administrator report made by Crampton-Atherton, supported by Pushies. Motion approved.

Call to the public: 2 attendees spoke regarding planning commission meeting.

Motion to approve the Board Meeting Agenda with the following amendments: add items 14 – Cameras for downspout drains, 15 – Clerk email, 16 – Sarah Porter zoning ordinance email, 17 – Kreeger/Conway Land Company. Motion by Crampton-Atherton, supported by Pushies. Motion Approved.

Motion to instruct the Planning Commission to complete the solar ordinance within 60 days of this meeting made by Pushies, supported by Crampton-Atherton. Motion approved.

Item10 – Code of Conduct for Board Members and Commissioners postponed due to lack of information.

Resolution 230418-01 to adopt an ordinance to impose a moratorium on wind and solar energy offered by Whitt, supported by Pushies. Roll call: Unanimous yes.

Resolution 230418-02 to amend the zoning ordinance related to temp swimming pools offered by Whitt, supported by Crampton-Atherton. Roll call: Unanimous yes.

Motion to approve bid from Davison Construction, LLC for down spout drain inspection made by Pushies, supported by Crampton-Atherton. Motion approved.

Motion if Planning Commission and any Attorney meet to include Planning Commission Ex-Officio member. If Ex-Officio is not available, include a Board member made by Crampton-Atherton, supported by Pushies. Motion approved.

Board went into closed session at 8:21

Clerk called the meeting back to order at 8:45

Motion to hold a special meeting with Attorney Cooper made by Crampton-Atherton, supported by Pushies. Motion approved.

Unapproved Minutes
Of the April 18, 2023
Conway Township
Regular Board Meeting
7:00 pm

Motion for the Board to schedule a townhall meeting with Planning Commission and Foster Swift with the aim to get a final solar draft ordinance made by Whitt, supported Pushies. Motion approved.

Call to the public: five attendees spoke regarding Attorney Homier, bids for IT, and the solar ordinance.

Motion to adjourn the meeting at 10:01 pm, made by Crampton-Atherton, supported by Pushies, motion approved.

Elizabeth Whitt, Township Clerk

Gabi Bresett, Township Deputy Clerk

DRAFT

Unapproved Minutes
Of the April 28, 2023
Conway Township
Special Board Meeting
7:00 pm

Special Meeting

Supervisor Grubb called the meeting to order at 7:00 pm with the pledge of allegiance to the American flag.

Roll call: Supervisor William Grubb, Treasurer Debra Grubb, Trustee George Pushies, Clerk Elizabeth Whitt, PC Member Dave Whitt, PC Secretary Kayla Poissant, PC Chair Meghan Swain-Kuch, PC Member Jeff Klein, PC Member Lucas Curd, PC Member Shawn Morrison, Attorney Michael Homier

Absent: Trustee Amy Crampton-Atherton

Call to the public: none spoke.

Attorney Homier reviewed the ordinance draft with the Board and Planning Commission and made changes in real time.

Member D. Whitt left the meeting at 9:15 pm

Motion to adjourn the meeting at 10:30 pm, made by Pushies, supported by D Grubb, motion approved.

Elizabeth Whitt, Township Clerk

Unapproved Minutes
Of the May 3, 2023
Conway Township
Special Board Meeting
3:00 pm

Special Meeting

Supervisor Grubb called the meeting to order at 3:03 pm with the pledge of allegiance to the American flag.

Roll call: Supervisor William Grubb, Treasurer Debra Grubb, Trustee George Pushies, Clerk Elizabeth Whitt, Trustee Amy Crampton-Atherton.

Call to the public: none

Motion by B Grubb Supported by Crampton-Atherton: to meet in closed session under section 8(h) of the Open Meeting Act to consider attorney-client privileged material in the form of a written opinion from legal counsel, which is exempt from disclosure by the Freedom of Information Act. Motion approved.

Motion by Crampton-Atherton supported by Pushies: Option B as outlined in the attorney opinion letter be pursued. Roll call: all yeas. Motion approved.

Call to the public: appreciation for the special meeting on April 28, 2023, congratulations to Clerk Whitt on her recent MiPMC designation.

Motion to adjourn at 4:13 by Pushies support y D Grubb. Motion approved.

Elizabeth Whitt, Township Clerk

9:38 AM

05/10/23

Conway Township - Cemetery Fund #150
Reconciliation Summary
003.000 · BofAA - Cemetery, Period Ending 04/30/2023

	<u>Apr 30, 23</u>	
Beginning Balance		80,476.28
Cleared Transactions		
Deposits and Credits - 2 items	30,033.90	
Total Cleared Transactions	<u>30,033.90</u>	
Cleared Balance		<u>110,510.18</u>
Uncleared Transactions		
Checks and Payments - 1 item	-18,075.00	
Deposits and Credits - 1 item	<u>0.00</u>	
Total Uncleared Transactions	<u>-18,075.00</u>	
Register Balance as of 04/30/2023		<u>92,435.18</u>
Ending Balance		92,435.18

2:29 PM

05/09/23

Conway Township
Reconciliation Summary
000-002 · BofAA - Dog License, Period Ending 04/30/2023

	<u>Apr 30, 23</u>	
Beginning Balance		167.67
Cleared Transactions		
Checks and Payments - 2 items	-165.00	
Deposits and Credits - 2 items	25.02	
	<u>-139.98</u>	
Total Cleared Transactions		
Cleared Balance		27.69
Register Balance as of 04/30/2023		27.69
Ending Balance		27.69

Conway Township
Reconciliation Summary
016.000 · BofAA - General Fund, Period Ending 04/30/2023

	Apr 30, 23
Beginning Balance	472,457.76
Cleared Transactions	
Checks and Payments - 16 items	-66,031.27
Deposits and Credits - 11 items	2,530.06
Total Cleared Transactions	-63,501.21
Cleared Balance	408,956.55
Uncleared Transactions	
Checks and Payments - 7 items	-3,169.75
Deposits and Credits - 1 item	45.18
Total Uncleared Transactions	-3,124.57
Register Balance as of 04/30/2023	405,831.98
New Transactions	
Checks and Payments - 10 items	-24,334.97
Total New Transactions	-24,334.97
Ending Balance	381,497.01

2:00 PM

05/09/23

Conway Township - Road Fund #201
Reconciliation Summary
005.000 · BofAA - Road Fund, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	199,986.16
Cleared Transactions	
Deposits and Credits - 1 item	<u>159.44</u>
Total Cleared Transactions	<u>159.44</u>
Cleared Balance	<u>200,145.60</u>
Register Balance as of 04/30/2023	200,145.60
Ending Balance	200,145.60

10:08 AM

05/10/23

Conway Township - Road Fund #201
Reconciliation Summary
005.001 · Road Savings, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	119,078.24
Cleared Transactions	
Deposits and Credits - 1 item	<u>104.76</u>
Total Cleared Transactions	<u>104.76</u>
Cleared Balance	<u>119,183.00</u>
Register Balance as of 04/30/2023	119,183.00
Ending Balance	119,183.00

2:12 PM

05/03/23

Conway Township
Reconciliation Summary
001.000 · BofAA - Tax Checking, Period Ending 04/30/2023

	<u>Apr 30, 23</u>	
Beginning Balance		412,475.45
Cleared Transactions		
Checks and Payments - 5 items	-309,509.16	
Deposits and Credits - 1 item	110.73	
Total Cleared Transactions	<u>-309,398.43</u>	
Cleared Balance		103,077.02
Uncleared Transactions		
Checks and Payments - 4 items	<u>-99,377.97</u>	
Total Uncleared Transactions	<u>-99,377.97</u>	
Register Balance as of 04/30/2023		3,699.05
Ending Balance		3,699.05

2:06 PM

05/03/23

Conway Township Trust & Agency Fund #701
Reconciliation Summary
001.000 · BofAA Trust & Agency Ckg, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	10,034.84
Cleared Transactions	
Checks and Payments - 3 items	-1,050.00
Deposits and Credits - 5 items	<u>1,053.44</u>
Total Cleared Transactions	<u>3.44</u>
Cleared Balance	<u>10,038.28</u>
Register Balance as of 04/30/2023	10,038.28
Ending Balance	10,038.28

9:54 AM

05/10/23

Conway Township Reconciliation Summary

002.000 · Chase - Building Fund, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	133,231.10
Cleared Transactions	
Deposits and Credits - 1 item	<u>5.07</u>
Total Cleared Transactions	<u>5.07</u>
Cleared Balance	<u>133,236.17</u>
Register Balance as of 04/30/2023	133,236.17
Ending Balance	133,236.17

2:24 PM

05/03/23

Conway Township
Reconciliation Summary
008.001 · Flagstar Contingent CD, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	196,187.93
Cleared Balance	196,187.93
Register Balance as of 04/30/2023	196,187.93
Ending Balance	196,187.93

1:07 PM

05/03/23

Conway Township Reconciliation Summary

003.000 · Huntington - Cont Acct #2, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	236,322.60
Cleared Transactions	
Checks and Payments - 1 item	-5.00
Deposits and Credits - 1 item	<u>58.27</u>
Total Cleared Transactions	<u>53.27</u>
Cleared Balance	<u>236,375.87</u>
Register Balance as of 04/30/2023	236,375.87
Ending Balance	236,375.87

2:20 PM

05/03/23

ARPA Fund #464
Reconciliation Summary

000.101 · Independent Bank ARPA Funds, Period Ending 05/31/2023

	<u>May 31, 23</u>
Beginning Balance	349,480.27
Cleared Transactions	
Checks and Payments - 1 item	<u>-5,925.00</u>
Total Cleared Transactions	<u>-5,925.00</u>
Cleared Balance	<u>343,555.27</u>
Register Balance as of 05/31/2023	343,555.27
Ending Balance	343,555.27

12:59 PM

05/03/23

Conway Township Reconciliation Summary

009.001 · MSUFCU Saver, Period Ending 05/31/2023

	<u>May 31, 23</u>
Beginning Balance	5.00
Cleared Balance	5.00
Register Balance as of 05/31/2023	5.00
Ending Balance	5.00

1:04 PM

05/03/23

Conway Township
Reconciliation Summary
009.000 · MSUFCU CD, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	241,205.83
Cleared Transactions	
Deposits and Credits - 1 item	<u>128.67</u>
Total Cleared Transactions	<u>128.67</u>
Cleared Balance	<u>241,334.50</u>
Register Balance as of 04/30/2023	241,334.50
Ending Balance	241,334.50

Conway Township
Check Detail
 April 4 through May 3, 2023

Type	Num	Date	Name	It	Account	Paid Amount
Check		05/02/2023	DTE Energy		016.000 · BofAA - General Fund	
					265.920 · Utilities	-238.22
TOTAL						-238.22
Check		05/03/2023	R.I. Thomas Property Maintenance		016.000 · BofAA - General Fund	
TOTAL						0.00
Check	ach	04/18/2023	mers		016.000 · BofAA - General Fund	
					204.000 · Payroll Liabilities	-1,181.62
TOTAL						-1,181.62
Check	ACH	04/27/2023	American Express		016.000 · BofAA - General Fund	
					265.146 · Equipment-Office	-1,943.59
					265.920 · Utilities	-119.90
					265.859 · Internet & Phones	-542.53
					215.969 · Seminars & Workshops	-952.37
					102.726 · Supplies	-206.15
					102.801 · Mmbrshps, Sft. Lic. & Dues	-51.97
TOTAL						-3,816.51
Check	eft	04/25/2023	Conway Township		016.000 · BofAA - General Fund	
					203.200 · Hall Security Deposit	-150.00
TOTAL						-150.00
Check	eft	04/25/2023	Conway Township		016.000 · BofAA - General Fund	
					214.150 · Due to Cemetery Fund	-30,000.00
TOTAL						-30,000.00

Conway Township
Check Detail
 April 4 through May 3, 2023

Type	Num	Date	Name	It	Account	Paid Amount
Check	12283	04/05/2023	H & H Publication		016.000 · BofAA - General Fund	
					102.900 · Printing & Publishing	-362.50
TOTAL						-362.50
Check	12284	04/05/2023	Foster Swift		016.000 · BofAA - General Fund	
					266.103 · Attorney	-4,294.25
TOTAL						-4,294.25
Check	12285	04/25/2023	Foster Swift		016.000 · BofAA - General Fund	
					266.103 · Attorney	-6,112.50
TOTAL						-6,112.50
Check	12286	04/25/2023	BS & A Software		016.000 · BofAA - General Fund	
					265.930 · Equipment Maintenance	-872.00
TOTAL						-872.00
Check	12287	04/25/2023	William Grubb		016.000 · BofAA - General Fund	
					171.969 · Seminars & Workshops	-103.00
					171.969 · Seminars & Workshops	-50.00
					171.969 · Seminars & Workshops	-80.00
					171.969 · Seminars & Workshops	-412.00
					265.930 · Equipment Maintenance	-562.00
					171.969 · Seminars & Workshops	-15.00
TOTAL						-1,222.00
Check	12288	04/25/2023	Debbie Grubb		016.000 · BofAA - General Fund	
					253.969 · Seminars & Workshops	-412.00
TOTAL						-412.00

Conway Township
Check Detail
 April 4 through May 3, 2023

Type	Num	Date	Name	It	Account	Paid Amount
Check	12289	04/25/2023	Econo Print		016.000 · BofAA - General Fund	
					102.900 · Printing & Publishing	-510.75
TOTAL						-510.75
Check	12290	04/25/2023	Livingston County Treasurers' Associati...		016.000 · BofAA - General Fund	
					102.801 · Mmbrshps, Sft. Lic. & Dues	-10.00
TOTAL						-10.00
Check	12291	04/25/2023	Livingston County Assessors Association		016.000 · BofAA - General Fund	
					102.801 · Mmbrshps, Sft. Lic. & Dues	-30.00
TOTAL						-30.00
Check	12292	04/25/2023	Post Master		016.000 · BofAA - General Fund	
					102.910 · Postage	-1,260.00
TOTAL						-1,260.00
Check	12293	04/25/2023	MTA		016.000 · BofAA - General Fund	
					171.969 · Seminars & Workshops	-40.00
TOTAL						-40.00
Check	12294	05/03/2023	Great Lakes Outdoor Solutions		016.000 · BofAA - General Fund	
					265.801 · Lawn Mowing	-1,000.00
TOTAL						-1,000.00
Check	12296	05/03/2023	R.I. Thomas Property Maintenance		016.000 · BofAA - General Fund	
					265.935 · Building Maintenance	-560.00
TOTAL						-560.00

12:07 PM

05/03/23

Conway Township
Check Detail
April 4 through May 3, 2023

Type	Num	Date	Name	It	Account	Paid Amount
Check	12297	05/03/2023	Susan Egbert		016.000 · BofAA - General Fund	
					102.970 · Mileage	-23.04
TOTAL						-23.04
Check	12298	05/03/2023	Elizabeth Whitt		016.000 · BofAA - General Fund	
					102.970 · Mileage	-78.60
TOTAL						-78.60
Check	12299	05/03/2023	AFP Sound Systems		016.000 · BofAA - General Fund	
					265.146 · Equipment-Office	-3,593.95
TOTAL						-3,593.95

12:07 PM

05/03/23

Conway Township
Check Detail
April 4 through May 3, 2023

Original Amount

-238.22

238.22

238.22

0.00

0.00

-1,181.62

1,181.62

1,181.62

-3,816.51

1,943.59

119.90

542.53

952.37

206.15

51.97

3,816.51

-150.00

150.00

150.00

-30,000.00

30,000.00

30,000.00

12:07 PM

05/03/23

Conway Township
Check Detail
April 4 through May 3, 2023

Original Amount

-362.50

362.50

362.50

-4,294.25

4,294.25

4,294.25

-6,112.50

6,112.50

6,112.50

-872.00

872.00

872.00

-1,222.00

103.00

50.00

80.00

412.00

562.00

15.00

1,222.00

-412.00

412.00

412.00

12:07 PM

05/03/23

Conway Township
Check Detail
April 4 through May 3, 2023

Original Amount

-510.75

510.75

510.75

-10.00

10.00

10.00

-30.00

30.00

30.00

-1,260.00

1,260.00

1,260.00

-40.00

40.00

40.00

-1,000.00

1,000.00

1,000.00

-560.00

560.00

560.00

12:07 PM

05/03/23

Conway Township
Check Detail
April 4 through May 3, 2023

Original Amount

-23.04

23.04

23.04

-78.60

78.60

78.60

-3,593.95

3,593.95

3,593.95

**Conway Township
Journal
May 18, 2023**

Trans #	Type	Date	Num	Memo	Account	Debit
13065	General Jo...	05/18/202	correct aje	Unallocated:Receptionist salary	102.702 · Office Assistant Salary	657.00
				Fica ER	102.704 · Payroll Taxes	1,073.06
				Med ER	102.704 · Payroll Taxes	250.95
				Invoice	102.710 · Payroll Billing	209.82
				Township Board:Salaries Wages	103.702 · Salaries Wages	588.00
				Township Board:FOIA COORDINATOR	103.706 · FOIA COORDINATOR	600.00
				Supervisor's Office:Salaries	171.702 · Salaries	2,026.75
				Federal PRT Liability	210 · Federal PRT Liability	3,466.23
				Clerk's Office:Salaries & Wages	215.702 · Salaries & Wages	2,309.34
				Clerk's Office:Deputies Wages	215.703 · Deputies Wages	1,050.00
				Michigan Withholding Liability	218 · Michigan Withholding Liability	698.10
				Board of Review:Salaries & Wages	247.702 · Salaries & Wages	1,080.00
				Treasurer's Office:Salaries & Wages	253.702 · Salaries & Wages	2,172.91
				Treasurer's Office:Deputies Salaries	253.703 · Deputies Salaries	830.00
				Assessor:Salaries	257.702 · Salaries	3,213.33
				Building & Grounds:Hall Monitor Salary	265.702 · Hall Monitor Salary	150.00
				Cemetery:Salaries	276.702 · Salaries	50.00
				Public Safety:Fire Authority Rep	301.700 · Fire Authority Rep	180.00
				Planning & Zoning:Salaries	721.702 · Salaries	2,310.00
				Recreation Association:Salaries	738.702 · Salaries	90.00
				Direct Deposits	016.000 · BofAA - General Fund	
				Invoice	016.000 · BofAA - General Fund	
				Payroll Taxes	016.000 · BofAA - General Fund	
				Payroll Liabilities	204.000 · Payroll Liabilities	
				Fed Wh	210 · Federal PRT Liability	
				Fica ER	210 · Federal PRT Liability	
				Fica Wh	210 · Federal PRT Liability	
				Med ER	210 · Federal PRT Liability	
				Med Wh	210 · Federal PRT Liability	
				Michigan Withholding Liability	218 · Michigan Withholding Liability	
						23,005.49
TOTAL						23,005.49

10:29 AM

04/29/23

Conway Township
Journal
May 18, 2023

Credit

13,018.59
209.82
4,164.33
1,448.42
818.21
1,073.06
1,073.06
250.95
250.95
698.10

23,005.49

23,005.49

Conway Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
101.404 · School Tax Collection Fee	0.00	0.00	0.00	0.0%
366.350 · Trans in - Daisy Lane Fund	0.00	0.00	0.00	0.0%
366.450 · Trans in - Trust & Agency	0.00	0.00	0.00	0.0%
402.000 · Taxes - General	0.00	120,000.00	-120,000.00	0.0%
403.000 · Taxes - Admin fees	0.00	43,000.00	-43,000.00	0.0%
409.000 · Taxes - SET fee	0.00	700.00	-700.00	0.0%
411.000 · Dog licenses	10.50	40.00	-29.50	26.3%
450.000 · Fees, Licenses & Permits	305.00	10,000.00	-9,695.00	3.1%
455.000 · Research Fees	0.00	200.00	-200.00	0.0%
560.000 · Metro Act Fee	0.00	0.00	0.00	0.0%
573.000 · LCSA PPT Reimbursement	0.00	4,800.00	-4,800.00	0.0%
574.000 · State Revenue Sharing	0.00	393,975.00	-393,975.00	0.0%
664.000 · Interest & Dividends	0.00	3,200.00	-3,200.00	0.0%
667.000 · Rent	150.00	2,500.00	-2,350.00	6.0%
671.000 · Misc. Revenues	0.00	0.00	0.00	0.0%
675.000 · American Rescue Plan Funds	0.00	0.00	0.00	0.0%
678.000 · Grant Reimbursement	1,500.00	0.00	0.00	0.0%
680.000 · Election Reimburse	0.00	0.00	0.00	0.0%
699.701 · Transfer In - Trust & Agency	0.00	0.00	0.00	0.0%
700.701 · Escrow Revenues	0.00	0.00	0.00	0.0%
Total Income	1,965.50	578,415.00	-576,449.50	0.3%
Gross Profit	1,965.50	578,415.00	-576,449.50	0.3%
Expense				
102.000 · Unallocated				
102.702 · Office Assistant Salary	1,638.00	11,000.00	-9,362.00	14.9%
102.704 · Payroll Taxes	2,678.79	15,000.00	-12,321.21	17.9%
102.710 · Payroll Billing	397.32	2,500.00	-2,102.68	15.9%
102.725 · Workwear	0.00	2,500.00	-2,500.00	0.0%
102.726 · Supplies	206.15	2,000.00	-1,793.85	10.3%
102.801 · Mmbrshps, Sft. Lic. & Dues	963.97	8,000.00	-7,036.03	12.0%
102.805 · Appropriation Senior Center	0.00	2,000.00	-2,000.00	0.0%
102.900 · Printing & Publishing	873.25	7,500.00	-6,626.75	11.6%
102.910 · Postage	1,260.00	6,000.00	-4,740.00	21.0%
102.970 · Mileage	101.64	3,000.00	-2,898.36	3.4%
102.971 · Miscellaneous	0.00	0.00	0.00	0.0%
102.000 · Unallocated - Other	0.00	0.00	0.00	0.0%
Total 102.000 · Unallocated	8,119.12	59,500.00	-51,380.88	13.6%

Conway Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget	% of Budget
103.000 · Township Board				
103.702 · Salaries Wages	1,764.00	3,500.00	-1,736.00	50.4%
103.706 · FOIA COORDINATOR	700.00	1,000.00	-300.00	70.0%
103.969 · Seminars and Workshops	0.00	500.00	-500.00	0.0%
Total 103.000 · Township Board	2,464.00	5,000.00	-2,536.00	49.3%
171.000 · Supervisor's Office				
171.702 · Salaries	4,053.50	24,321.00	-20,267.50	16.7%
171.969 · Seminars & Workshops	700.00	2,000.00	-1,300.00	35.0%
Total 171.000 · Supervisor's Office	4,753.50	26,321.00	-21,567.50	18.1%
200.203 · Due To Road Fund	0.00	0.00	0.00	0.0%
215.000 · Clerk's Office				
215.702 · Salaries & Wages	4,618.68	27,712.00	-23,093.32	16.7%
215.703 · Deputies Wages	3,490.00	20,000.00	-16,510.00	17.5%
215.969 · Seminars & Workshops	902.37	6,500.00	-5,597.63	13.9%
215.000 · Clerk's Office - Other	0.00	0.00	0.00	0.0%
Total 215.000 · Clerk's Office	9,011.05	54,212.00	-45,200.95	16.6%
247.000 · Board of Review				
247.702 · Salaries & Wages	1,080.00	2,000.00	-920.00	54.0%
247.969 · Seminars & Workshops	0.00	0.00	0.00	0.0%
Total 247.000 · Board of Review	1,080.00	2,000.00	-920.00	54.0%
253.000 · Treasurer's Office				
253.702 · Salaries & Wages	4,345.82	25,609.00	-21,263.18	17.0%
253.703 · Deputies Salaries	830.00	12,480.00	-11,650.00	6.7%
253.832 · Charge Back	0.00	200.00	-200.00	0.0%
253.969 · Seminars & Workshops	412.00	3,000.00	-2,588.00	13.7%
253.975 · Bank Service Charge	0.00	150.00	-150.00	0.0%
Total 253.000 · Treasurer's Office	5,587.82	41,439.00	-35,851.18	13.5%
257.000 · Assessor				
257.701 · Assessor Services	0.00	100.00	-100.00	0.0%
257.702 · Salaries	6,396.66	38,400.00	-32,003.34	16.7%
257.969 · Seminars & Workshops	0.00	1,500.00	-1,500.00	0.0%
Total 257.000 · Assessor	6,396.66	40,000.00	-33,603.34	16.0%

Conway Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget	% of Budget
262.000 · Elections				
262.702 · Salaries & Wages	0.00	7,500.00	-7,500.00	0.0%
262.726 · Supplies	0.00	2,500.00	-2,500.00	0.0%
262.900 · Printing & Publishing	0.00	250.00	-250.00	0.0%
262.930 · Equipment/Maintenance	0.00	10,000.00	-10,000.00	0.0%
Total 262.000 · Elections	0.00	20,250.00	-20,250.00	0.0%
265.000 · Building & Grounds				
265.146 · Equipment-Office	5,537.54	10,000.00	-4,462.46	55.4%
265.702 · Hall Monitor Salary	300.00	1,500.00	-1,200.00	20.0%
265.801 · Lawn Mowing	1,000.00	3,500.00	-2,500.00	28.6%
265.802 · Landscaping	0.00	0.00	0.00	0.0%
265.805 · Snow Removal	0.00	4,500.00	-4,500.00	0.0%
265.859 · Internet & Phones	542.53	12,000.00	-11,457.47	4.5%
265.920 · Utilities	358.12	5,500.00	-5,141.88	6.5%
265.930 · Equipment Maintenance	0.00	0.00	0.00	0.0%
265.935 · Building Maintenance	1,122.00	18,000.00	-16,878.00	6.2%
265.950 · ARPA Fund Expenses	0.00	0.00	0.00	0.0%
265.970 · Parking Lot	0.00	5,000.00	-5,000.00	0.0%
265.971 · Capital Improvement	0.00	10,000.00	-10,000.00	0.0%
265.000 · Building & Grounds - Other	0.00	0.00	0.00	0.0%
Total 265.000 · Building & Grounds	8,860.19	70,000.00	-61,139.81	12.7%
266.000 · Professional Fees				
266.103 · Attorney	10,406.75	60,000.00	-49,593.25	17.3%
266.721 · Planning Commission	0.00	37,200.00	-37,200.00	0.0%
266.955 · Auditor	0.00	10,500.00	-10,500.00	0.0%
266.960 · Engineer	0.00	1,800.00	-1,800.00	0.0%
Total 266.000 · Professional Fees	10,406.75	109,500.00	-99,093.25	9.5%
275.000 · Drains At Large	0.00	50,000.00	-50,000.00	0.0%
276.000 · Cemetery				
276.702 · Salaries	50.00	0.00	50.00	100.0%
276.801 · Lawn Mowing	0.00	0.00	0.00	0.0%
Total 276.000 · Cemetery	50.00	0.00	50.00	100.0%
301.000 · Public Safety				
301.700 · Fire Authority Rep	450.00	1,000.00	-550.00	45.0%
301.701 · Police Ordinance Enforcement	0.00	10,000.00	-10,000.00	0.0%
301.702 · Contribution Police Salaries	0.00	0.00	0.00	0.0%
Total 301.000 · Public Safety	450.00	11,000.00	-10,550.00	4.1%

Conway Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget	% of Budget
526.000 · Sanitary Landfill				
526.960 · Spring Cleanup	0.00	5,000.00	-5,000.00	0.0%
Total 526.000 · Sanitary Landfill	0.00	5,000.00	-5,000.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
721.000 · Planning & Zoning				
721.702 · Salaries	5,120.00	20,000.00	-14,880.00	25.6%
721.969 · Seminars & Workshop	0.00	500.00	-500.00	0.0%
Total 721.000 · Planning & Zoning	5,120.00	20,500.00	-15,380.00	25.0%
738.000 · Recreation Association				
738.100 · Parks & Recreation Contribution	0.00	35,000.00	-35,000.00	0.0%
738.702 · Salaries	180.00	900.00	-720.00	20.0%
738.000 · Recreation Association - Other	0.00	0.00	0.00	0.0%
Total 738.000 · Recreation Association	180.00	35,900.00	-35,720.00	0.5%
954.000 · Insurance & Bond	0.00	11,500.00	-11,500.00	0.0%
980.000 · Transfers Out - Cemetery	0.00	30,000.00	-30,000.00	0.0%
Total Expense	62,479.09	592,122.00	-529,642.91	10.6%
Net Ordinary Income	-60,513.59	-13,707.00	-46,806.59	441.5%
Other Income/Expense				
Other Income				
Interest Income	5.62	0.00	5.62	100.0%
501.000 · Federal Grant Income	0.00	0.00	0.00	0.0%
Total Other Income	5.62	0.00	5.62	100.0%
Net Other Income	5.62	0.00	5.62	100.0%
Net Income	-60,507.97	-13,707.00	-46,800.97	441.4%

Conway Township Rental Report

April, 2023

Hall rental details:

Rental fee: \$150 for residents of Conway Township, \$300 for non-residents, funerals 1/2 of rental fee.

We currently have 3 different hall attendants/monitors

Canceled

None

Rescheduled

None

Completed

- 4-08-23 Robin Cotton, Bridal Shower

Future hall rentals

- 6-04-23 Crystal Thomas, Baby Shower
- 06-17-23 Angie Buda, Wedding
- 6-25-23 Culbertson/Sergent, Graduation
- 07-23-23 Nicole Yarbrough, Bridal shower
- 7-30-23 Jamie Hertzler, Family Reunion
- 08-26-2023 Cindy Hoskins, Family Reunion



8015 Fowlerville Road - PO Box 1157 - Fowlerville, Michigan 48836

P: 517-223-0358 F: 517-223-053

From: Gary Klein - Conway Township Zoning Administrator

To: Conway Township Board of Trustees

Subject: Zoning Administrator Report

Period: **April** 2023

Name	Location	Permit#	ID #	Details
Baker	11905 Maplefield	008-023	01-02-200-036	pole barn
Rundel	11921 Stow	009-023	01-06-200-007	foundation/drainage
Waiver	7777 Mohrle	W010-023	01-14-100-002	Drywall/elec/plumbing
Waiver	11707 Moyer	W007-023	01-30-300-012	re-roof
Waiver	11935 Daisey Lane	W006-023	01-04-100-016	hot tub
Waiver	11921 Stow	W005-023	01-06-200-007	re-roof

Date Threat Event

April 18,2023

IP	Country/Region	Events
193.32.162.159	United Kingdom	80
69.28.147.135	United States	46
193.35.18.243	Netherlands	1
152.89.196.54	Netherlands	1
80.66.77.238	Russian Federation	1

April 19,2023

193.32.162.159	United Kingdom	148
69.28.147.135	United States	22
117.213.7.141	India	2
80.66.77.238	Russian Federation	1
152.89.196.54	Netherlands	1

April 20,2023

193.32.162.159	United Kingdom	107
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April 21,2023

193.32.162.159	United Kingdom	175
219.142.251.250	China	2

April 22,2023

193.32.162.159	United Kingdom	117
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April 23,2023

193.32.162.159	United Kingdom	234
95.214.55.244	Poland	3
141.98.10.172	Lithuania	1
185.213.174.115	Netherlands	1
178.72.69.109	Russian Federation	1
193.56.29.190	United Kingdom	1

April 24,2023

193.32.162.159	United Kingdom	255
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April 25,2023

193.32.162.159	United Kingdom	184
152.89.196.222	Netherlands	2

April 26,2023

193.32.162.159	United Kingdom	184
152.89.196.222	Netherlands	1
118.163.53.250	Taiwan, Province of China	1

April 27,2023

193.32.162.159	United Kingdom	141
77.91.72.244	Hungary	1
193.35.18.61	Netherlands	1

April 28,2023

193.32.162.159	United Kingdom	214
208.67.222.222	United States	9
208.67.220.220	United States	9
95.67.24.243	Ukraine	3
23.201.56.49	United States	1
31.220.2.52	Belize	1
80.66.77.239	Russian Federation	1
192.203.230.10	United States	1
192.5.5.241	United States	1
198.32.64.12	United States	1

April 29,2023

193.32.162.159	United Kingdom	109
54.95.32.158	Japan	17
208.67.222.222	United States	16
208.67.220.220	United States	14

128.63.2.53	United States	4
152.89.196.222	Netherlands	3
179.43.163.132	Switzerland	2
192.36.148.17	Sweden	2
128.9.0.107	United States	1
202.12.27.33	Japan	1

April 30,2023

193.32.162.159	United Kingdom	200
193.35.18.65	Netherlands	2
179.43.163.132	Switzerland	1
193.35.18.61	Netherlands	1
152.89.196.144	Netherlands	1

2330

Recreation Meeting

Date: April 12, 2023

Name: Diana Dombrowski

Name: Janna Quinn - Handy Shop

Name: Kathryn Heath - Village

Name: Brandi Nogatsky - Conway

Name: Lauri Daubenneyer - FCS

Name: April Hodge - Cohoctah

Name: Jason Atkinson - Fosco

Name: Craig Curtis Village

Name: Jill Cund

Name: Cheryl Dixon - Recreation

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

FOWLerville RECREATION

7677 W. Sharpe Road Ste. A
Fowlerville, Michigan 48836
(517) 223-6477

Minutes from April 12, 2023

Members present: Jason Atkinson, April Hodge, Brande Nogafsky, Laurie Eisele, Kathryn Heath, Craig Curtis, Diane Dombrowski

Members absent: none

Staff present: Cheryl Dixon, Jill Curd

District Staff Present: Lauri Daubenmeyer

Public present: None

Current Programs:

- a. Soccer -4 peewee, 10 minor, 6 major
- b. Travel Soccer -1-GU9, 2-GU10, 1-GU11, 1-GU13, 1-BU9, 1-BU10, 1-BU11, 1-BU12, 2- BU13, 1-B19.
- c. Baseball/softball – peewee, and minor will begin May 17th
- d. Track –registrations going on now
- e. Cheerleading-registration happening now
- f. Football registrations-over- Currently entering

Old Business:

Candy Box fundraiser for football and cheer discussed. Buy-out amount is \$50.00, or can sell box of candy for \$100. Covers cost of box and provides the \$50.00 profit for football and cheer. A portion of the fundraiser will go toward the new cheer uniforms needed with the program numbers growing.

New Business:

- a. Address Confidentiality Program
 - a. These people would not be forced to disclose their address. However, they would be required to pay the non-participating township price.
- b. Football 7th/8th grade
 - a. New league in line with middle school's requirements (grade eligibility, playing on weeknight's, preparing for high school to bridge the gap between Recreation football and High School)
 - b. Will provide more information as it comes available to present to township for approval.

Next Meeting:

May 10th, and June 7th

Thank you,
Cheryl Dixon

Fowlerville Recreation

7677 Sharpe Rd. Ste A.
Fowlerville, MI 48836
(517) 223-6477

April 12, 2023 6:00 pm Recreation Office

Agenda:

1. Members present

2. Community Member Input

3. Current Program(s)
 - a. Soccer -4 peewee, 10 minor, 6 major
 - b. Travel Soccer –1-GU9, 2-GU10, 1-GU11, 1-GU13, 1-BU9, 1-BU10, 1-BU11, 1-BU12, 2- BU13, 1-B19.
 - c. Baseball/softball – peewee, and minor will begin May 17th
 - d. Track –registrations going on now
 - e. Cheerleading-registration happening now
 - f. Football registrations-over- Currently entering

4. Old Business

5. New Business
 - a. Address Confidentiality Program
 - a. These people would not be forced to disclose their address. However, they would be required to pay the non-participating township price.
 - b. Football 7th/8th grade
 - a. New league in line with middle school's requirements (grade eligibility, playing on weeknight's, preparing for high school to bridge the gap between Recreation football and High School)

Next Meeting
May 10th, June 7th

YEAR	ACTIVITY	RECREATION ENROLLMENT SUMMARY										NON-PARTICIPANT	TOTALS	DOWN/UP	
		2022/2023	CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE	ILLAGL/TWNS	TOTALS						
			CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE				TOTALS				
2022	FOOTBALL CAMP	26	52	19	3	11				111	32	143	39		
2022	TENNIS CAMP	4	12	4	3	0				23	0	23	8		
2022	GIRLS BASKETBALL CAMP	8	16	2	0	6				32	2	34	12		
2022	BOYS BASKETBALL CAMP	9	12	1	4	2				28	4	32	14		
2022	SOCCER CAMP	-	-	-	-	-				0	-	0	0		
2022	CHEERLEADING CAMP	11	27	8	2	5				53	9	62	14		
2022	FOOTBALL	51	58	29	7	17				162	22	184	35		
2022	CHEERLEADING	29	40	16	3	13				101	13	114	22		
2022	SOCCER IN-HOUSE FALL	21	46	15	1	15				98	8	106	-22		
2022	TRAVEL SOCCER FALL	14	39	18	4	7				82	10	92	27		
2022	GIRLS BASKETBALL	11	11	0	1	1				24	3	27	10		
2022	BOYS BASKETBALL	5	23	9	3	9				49	6	55	-3		
2022	TRAVEL BASKETBALL	53	96	37	9	29				224	31	255	28		
2022	WRESTLING	9	21	3	4	4				41	12	53	17		
2023	VOLLEYBALL	43	66	20	3	14				146	11	157	16		
2023	SOCCER IN-HOUSE SPRING	42	72	35	9	18				176	14	190	26		
2023	TRAVEL SPRING SOCCER	28	51	23	11	13				126	8	134	30		
2023	SOFTBALL	22	38	11	3	18				92	9	101	-4		
2023	BASEBALL	58	83	27	7	27				202	22	224	78		
2023	TRACK														
2023	SOFTBALL CLINIC														
2023	BASEBALL CLINIC														
	22/23	444	763	277	77	209				1770	216	1986			
	% OF ENROLLMENTS	25%	43%	16%	4%	12%				100%					
	21/22	417	713	285	80	210				1705	194	1899	1235		
	% OF ENROLLMENTS	25%	41%	15%	4%	15%				100%					

Select By Account Report

Fiscal Year: 2022 to 2023

Fowlerville

Account	Description	Resp FC	YTD Budget	YTD Actual	YTD Encumb.	Req Reserve	Rem. Balance	Last Actual
20-181-0000-970-000-0000	RECREATION	REC M	(\$293,137.00)	(\$207,243.16)	\$0.00	\$0.00	(\$85,893.84)	(\$179,838.65)
20-181-0000-971-000-0000	RECREATION REV-FIRST HALF	REC M	\$0.00	(\$23,535.52)	\$0.00	\$0.00	\$23,535.52	(\$20,738.18)
21-261-3410-000-000-9700	CELL PHONE/REC	REC M	\$360.00	\$180.00	\$0.00	\$0.00	\$180.00	\$330.00
21-261-3830-000-000-9700	WATER&SEWER/REC	REC M	\$225.00	\$161.66	\$0.00	\$0.00	\$63.34	\$240.71
21-261-5510-000-000-9700	GAS/450 N HIBBARD/REC	REC M	\$550.00	\$386.59	\$0.00	\$0.00	\$163.41	\$494.98
21-261-5520-000-000-9700	ELEC/450 N HIBBARD/REC	REC M	\$1,525.00	\$704.91	\$0.00	\$0.00	\$820.09	\$752.87
21-261-5990-000-000-9700	FIELD MAINT SUPPL/REC	REC M	\$2,485.00	\$305.60	\$91.27	\$0.00	\$2,088.13	\$6,398.85
21-321-1170-000-000-9700	SAL RECREATION DIR	REC M	\$50,760.00	\$39,226.20	\$13,666.11	\$0.00	(\$2,132.31)	\$47,493.96
21-321-1560-000-000-9700	SAL OTHER STAFF/REC	REC M	\$33,876.00	\$15,671.16	\$0.00	\$0.00	\$18,204.84	\$30,038.16
21-321-1625-000-000-9700	ASSIST TO DIR/REC	REC M	\$0.00	\$120.00	\$0.00	\$0.00	(\$120.00)	\$75.00
21-321-1790-000-000-9700	LONGEVITY	REC M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
21-321-1960-000-000-9710	CUSTODIAL OVT/REC	REC M	\$2,800.00	\$720.00	\$0.00	\$0.00	\$2,080.00	\$1,286.98
21-321-1962-000-000-9712	SAL FIELD MAINT/REC	REC M	\$2,040.00	\$0.00	\$0.00	\$0.00	\$2,040.00	\$2,096.24
21-321-2110-000-000-9700	LIFE INSURANCE/REC	REC M	\$55.00	\$29.70	\$12.90	\$0.00	\$12.40	\$42.60
21-321-2120-000-000-9700	LONG TERM DISABILITY	REC M	\$360.00	\$199.32	\$65.22	\$0.00	\$95.46	\$278.34
21-321-2130-000-000-9700	MESSA HLTH/REC	REC M	\$14,300.00	\$14,739.24	\$5,045.10	\$0.00	(\$5,484.34)	\$18,901.37
21-321-2140-000-000-9700	DENTAL/REC	REC M	\$1,500.00	\$1,179.86	\$414.30	\$0.00	(\$94.16)	\$1,743.57
21-321-2150-000-000-9700	VISION/REC	REC M	\$330.00	\$160.77	\$48.69	\$0.00	\$120.54	\$225.86
21-321-2820-000-000-9700	RETIREMENT/REC	REC M	\$17,200.00	\$10,273.00	\$3,857.94	\$0.00	\$3,069.06	\$13,148.82
21-321-2820-000-000-9710	RETIRE CUSTODIAN/REC	REC M	\$784.00	\$203.26	\$0.00	\$0.00	\$580.74	\$200.74
21-321-2820-000-000-9712	RETIRE FLD MAINT/REC	REC M	\$571.00	\$0.00	\$0.00	\$0.00	\$571.00	\$591.76
21-321-2830-000-000-9700	FICA/RECREATION	REC M	\$5,950.00	\$4,083.94	\$1,045.46	\$0.00	\$820.60	\$5,890.61
21-321-2830-000-000-9710	FICA CUSTODIAN/REC	REC M	\$214.00	\$55.08	\$0.00	\$0.00	\$158.92	\$0.00
21-321-2830-000-000-9712	FICA FLD MAINT/REC	REC M	\$156.00	\$0.00	\$0.00	\$0.00	\$156.00	\$160.36
21-321-2840-000-000-9700	W/C-REC	REC M	\$1,100.00	\$390.40	\$0.00	\$0.00	\$709.60	\$479.86
21-321-3190-000-000-9700	MISC CONTRACTED/REC	REC M	\$6,640.00	\$1,133.52	\$0.00	\$0.00	\$5,506.48	\$2,641.13
21-321-3192-000-000-9700	C/S ASSIST SUPERV/REC	REC M	\$28,940.00	\$19,768.32	\$0.00	\$0.00	\$9,171.68	\$22,135.99
21-321-3194-000-000-9700	CONTRACTED OFFICIALS	REC M	\$9,700.00	\$14,300.00	\$0.00	\$4,395.00	(\$8,995.00)	\$6,570.00
21-321-3195-000-000-9700	CONTR'D INSTRUCTOR/REC	REC M	\$1,112.00	\$1,527.46	\$0.00	\$0.00	(\$415.46)	\$3,864.21
21-321-3430-000-000-9700	POSTAGE/REC	REC M	\$400.00	\$193.93	\$0.00	\$0.00	\$206.07	\$13.36
21-321-3510-000-000-9700	ADVERTISING/REC	REC M	\$150.00	\$387.00	\$0.00	\$0.00	(\$237.00)	\$0.00
21-321-4120-000-000-9700	EQUIP REPAIR/REC	REC M	\$700.00	\$522.43	\$0.00	\$0.00	\$177.57	\$0.00
21-321-5910-000-000-9700	OFFICE SUPPL/REC	REC M	\$1,000.00	\$594.43	\$974.84	\$0.00	(\$569.27)	\$333.85
21-321-5911-000-000-9700	COMPUTER SUPPL/REC	REC M	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$1,396.00
21-321-5990-000-000-9700	OTHER SUPPLIES/REC	REC M	\$11,000.00	\$6,670.67	\$2,244.65	\$0.00	\$2,084.68	\$6,090.75

Select By Account Report
Fiscal Year: 2022 to 2023

Account	Description	Resp FC	YTD Budget	YTD Actual	YTD Encumb.	Req Reserve	Rem. Balance	Last Actual
21-321-5991-000-000-9700	CONCESSION SUPPL/REC	REC M	\$6,500.00	\$7,822.02	\$5,568.21	\$0.00	(\$6,890.23)	\$7,759.95
21-321-5993-000-000-9700	PROGRAM UNIFORMS/REC	REC M	\$42,836.00	\$35,578.04	\$5,000.00	\$3,577.50	(\$1,319.54)	\$51,453.23
21-321-5994-000-000-9700	PROGRAM EQUIP/REC	REC M	\$21,462.00	\$32,295.98	\$0.00	\$0.00	(\$10,833.98)	\$9,360.26
21-321-7410-000-000-9700	DUES & FEES/REC	REC M	\$14,131.00	\$23,540.00	\$4,625.00	\$4,970.00	(\$19,004.00)	\$18,649.35
21-321-7910-000-000-9700	RECREATION REFUNDS	REC M	\$5,000.00	\$19,520.20	\$0.00	\$0.00	(\$14,520.20)	\$7,280.00
21-321-8222-000-000-9700	COPY MACH LEASE/REC	REC M	\$500.00	\$292.36	\$62.64	\$0.00	\$145.00	\$374.87
21-611-8110-000-000-0000	TRF TO GF FOR ADMIN FEE	REC M	\$5,625.00	\$0.00	\$0.00	\$0.00	\$5,625.00	\$5,580.14
No. of Records: 42			\$0.00	\$22,158.37	\$42,722.33	\$12,942.50	(\$77,823.20)	\$74,197.90

Account Detail Report

Fowlerville

Post Date Between 3/9/2023 and 4/4/2023

ST	Trans #	Date	Posted	Description	Vendor	Vendor Name	PO #	Inv #	Check #	Amount	
	20-181-0000-970-000-0000 RECREATION										
ER	021081	02/24/2023	03/09/2023	REC REV/SCHOOLPAY						\$0.00	
ER	021101	02/28/2023	03/09/2023	REC REV/PAYMENTECH						(\$645.00) ✓	
ER	021102	02/28/2023	03/09/2023	REC REV/SCHOOLPAY						(\$555.75) ✓	
ER	031013	03/03/2023	03/13/2023	REC REV/PAYMENTECH						(\$25.00) ✓	
ER	031014	03/03/2023	03/13/2023	REC REV/SCHOOLPAY						(\$287.94) ✓	
ER	031027	03/10/2023	03/13/2023	REC REV						(\$100.00) ✓	
ER	031033	03/10/2023	03/20/2023	REC REV/PAYMENTECH						(\$2,412.00) ✓	
ER	031034	03/10/2023	03/20/2023	REC REV/SCHOOLPAY						(\$595.87) ✓	
ER	031055	03/16/2023	03/20/2023	REC REV						(\$200.00) ✓	
ER	031055	03/16/2023	03/20/2023	REC REV						(\$1,892.25) ✓	
ER	031062	03/17/2023	03/23/2023	REC REV/PAYMENTECH						(\$2,860.00) ✓	
EJ	032017	03/17/2023	03/30/2023	NSF AND BANK FEES						(\$410.48) ✓	
EJ	032017	03/17/2023	03/30/2023	NSF AND BANK FEES						(\$150.00) ✓	
ER	031063	03/17/2023	03/31/2023	REC REV/SCHOOLPAY						\$6.00 ✓	
ER	031067	03/21/2023	03/23/2023	REC REV						(\$175.00) ✓	
ER	031067	03/21/2023	03/23/2023	REC REV						(\$1,835.00) ✓	
ER	031067	03/21/2023	03/23/2023	REC REV						(\$2,027.75) ✓	
ER	031082	03/24/2023	03/30/2023	REC REV/PAYMENTECH						(\$875.00) ✓	
ER	031083	03/24/2023	03/30/2023	REC REV/SCHOOLPAY						(\$103.97) ✓	
ER	031093	03/30/2023	04/04/2023	REC REV						(\$150.00) ✓	
ER	031093	03/30/2023	04/04/2023	REC REV						(\$961.58) ✓	
ER	031098	03/31/2023	04/04/2023	REC REV/PAYMENTECH						(\$2,085.00) ✓	
										(\$610.00) ✓	
No. of Records: 22										20-181-0000-970-000-0000 Total	(\$18,651.59)

Total No. of Records: 22

Report Total

(\$18,651.59)

EXPENSES TO THE VILLAGE AND TOWNSHIPS
JULY 1, 2022 THROUGH JUNE 30, 2023

EXPENSES: \$ 229,401.53
REVENUES: \$ 207,243.16
TOTAL DUE: \$ 22,158.37

Conway Township \$ 5,539.59
25% X \$22,158.37

Handy Township \$ 9,528.10
43% X \$22,158.37

Iosco Township \$ 3,545.34
16% X \$22,158.37

Cohoctah Township \$ 886.34
4% X \$22,158.37

Village of Fowlerville \$ 2,659.00
12% X \$22,158.37

TOTAL \$ 22,158.37

THIS IS NOT A BILL

WHAT IS THE ADDRESS CONFIDENTIALITY PROGRAM?

The Address Confidentiality Program (ACP) was created to conceal the addresses of victims of stalking, domestic violence, sexual assault, human trafficking, and of individuals at risk of being threatened or physically harmed from being located by their perpetrators through public records.

DESIGNATED ADDRESS

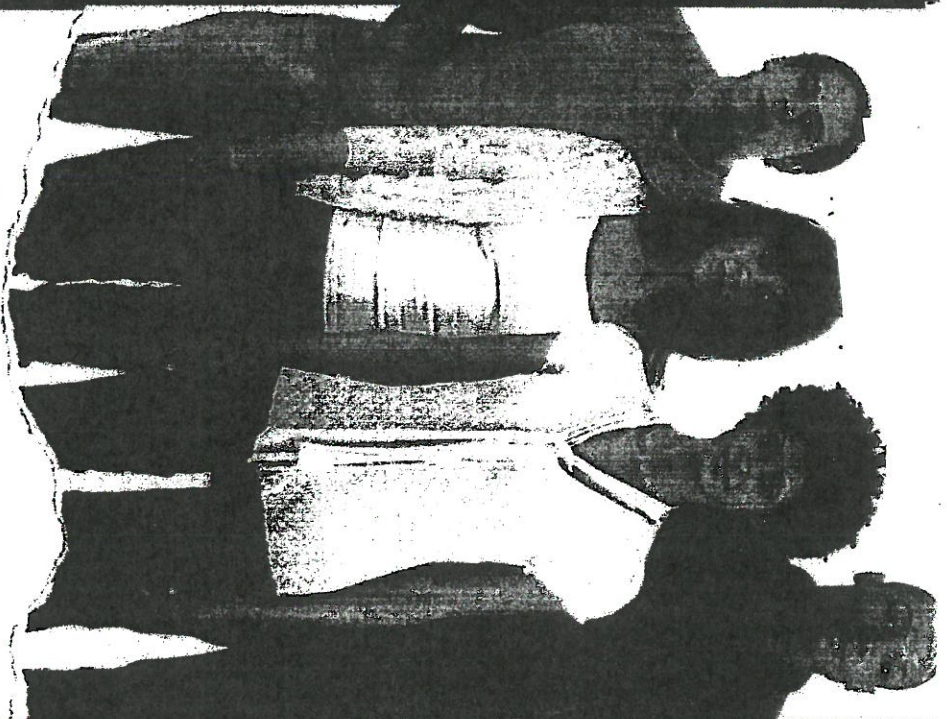
ACP provides participants with a designated (substitute) address that can be used instead of their real address. This address can be used by governmental entities, employers, and schools. Whenever public agencies require an address, private companies are not required by law to use the substitute address; however, program participants can request they use it.

MAIL FORWARDING

ACP provides a confidential mail forwarding service. All eligible mails sent to the real/confidential address. Third-class mail or packages will not be forwarded.

ACP IS NOT A WITNESS PROTECTION PROGRAM.

ACP should be a part of an overall safety plan.



WHO CAN ENROLL IN ACP?

Anyone who is a victim of:

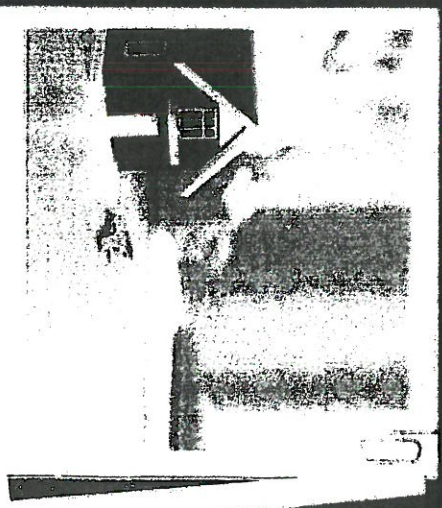
- DOMESTIC VIOLENCE
- HUMAN TRAFFICKING
- SEXUAL ASSAULT
- STALKING

OR

Anyone who is at risk of being threatened or physically harmed if their address is revealed

Applicant MUST:

Be moving or planning to move, be 18 years old or older, an emancipated minor, or a parent or guardian acting on behalf of a minor or ward



WHAT CAN THE DESIGNATED ADDRESS BE USED FOR?

- Michigan driver's license and State ID card
- State benefits and services
- Voter registration records
- Public schools and libraries
- First class, certified, and registered mail

HOW TO APPLY FOR ACP?

MI.GOV/AGACP
AG-ACP@MI.GOV
313-456-0190

CONWAY TOWNSHIP CEMETERY ORDINANCE

CONWAY TOWNSHIP LIVINGSTON COUNTY, MICHIGAN

(Ordinance No.22)

As amended on ~~November 20, 2018~~ May 16, 2023

An ordinance to protect the public health, safety and general welfare by establishing regulations relating to the operation, control, maintenance and management of cemeteries owned, controlled or operated by the Township of Conway, in Livingston County, Michigan; to provide procedures in the event of violation of said ordinance, and to repeal all ordinances or parts of ordinances in conflict therewith.

THE TOWNSHIP OF CONWAY, COUNTY OF LIVINGSTON, MICHIGAN ORDAINS:

Section 1. Title

This Ordinance shall be known and cited as the “Conway Township Cemetery Ordinance.”

Section 2. Purpose and Intent

The Conway Township Board recognizes and concludes that the proper and reasonable maintenance, appearance and use of the cemeteries owned or controlled by the Township is an important function of the government of the Township. It is also important that burials, disinterments and other matters associated with a municipal cemetery are handled in a respectful and proper way in order to promote the safety, public health and general welfare of the community. The Township Board finds that the adoption and enforcement of this Ordinance is in the best interests of the property owners and residents of the Township.

Section 3. Definitions

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section:

- (a) *Cemetery plot* shall consist of an area in a Township cemetery sufficient to accommodate one burial space for one deceased person for interment. It shall consist of a land area at least thirty-eight (38) inches wide and ninety-six (96) inches in length. Exceptions may be made with Township permission to accommodate infant burial or the burial of cremains.
- (b) *Burial Right* means the right to one interment on a particular cemetery plot; no actual title to property associated with the cemetery plot is granted. Burial rights will be issued on written certificates by the Township.
- (c) *Contractor* means any person, firm or corporation, or anyone other than an employee of the Township engaged in placing, erecting, or repairing any vault, memorial, monument or performing any work on cemetery grounds.
- (d) *Cremains* means the incinerated body of the deceased person.
- (e) *Foundation* means the supporting base or footing of a memorial or monument.
- (f) *Interment* means the disposition of the remains of a deceased human by earth burial.
- (g) *Lot* means an area generally containing a group of cemetery plots.

- (h) *Memorial* means any marker placed upon a cemetery plot for the purpose of identification or in memory of the interred. Permanent markers typically give the name of the deceased, date of birth, and date of death. Non-permanent memorials include flowers and other personal objects.
- (i) *Monument* means an upright memorial.
- (j) *Township* means Conway Township, Livingston County, Michigan.
- (k) *Township cemetery* or *cemetery* means any cemetery owned, operated and/or controlled by the Township.

Section 4. Sale of Burial Rights to Cemetery Plots; Nontransferable

- (a) After the effective date of this Ordinance, burial rights to cemetery plots shall be sold by the Township for the purpose of burial for the purchaser of a cemetery plot, or his or her immediate family. The Township shall provide to each purchaser a copy of this Ordinance, as amended, and the purchaser shall acknowledge receipt of the Ordinance and authority of the Ordinance, as amended, over the burial rights. No sale shall be made to funeral directors or others, ~~except for those acting as an agent for a purchaser.~~
- (b) All sales and transfers of burial rights to cemetery plots shall be made on a form approved by the Township Board and signed by the Township Clerk or other official designated by the Township Board (“designated Township official”) which grants a right of burial only and does not convey any other title or right to the cemetery plot or burial space sold. Such forms shall be signed by the Township Clerk or designated Township official and shall constitute a permit when approved.
- (c) Burial rights may be sold by the Township to any resident, taxpayer, or non-resident of the Township.
- (d) At the time of purchase from the Township, each cemetery plot shall be assigned the name of the specific person who shall be interred in that cemetery plot upon death. If the owner of a burial right to a cemetery plot desires to effectuate a name change regarding the assigned cemetery plot, the Township may allow an assignment or require that person to sell the burial right to that cemetery plot back to the Township and repurchase in the name of another person.
- (e) Burial rights to cemetery plots, purchased under this section, are nontransferable without prior written approval by the Township.
- (f) The Township Board shall have the authority to place a limit on the number of burial rights to cemetery plots sold to a particular person, as well as such person’s family and relatives. Furthermore, the Township shall have the absolute right and discretion to determine whether burial rights to particular cemetery plots will be sold to a specific person and where such cemetery plots will be located and within which Township cemetery. Such decision shall be based upon reasonable factors, including, but not limited to, the number of vacant cemetery plots available and whether family or relatives of the person seeking to purchase burial rights to a cemetery plots are buried adjacent or nearby the cemetery plots requested.
- (g) The Township shall have the right to correct any errors that may be made concerning interments, disinterments, or in the description, transfer or conveyance of burial rights to any cemetery plot, either by canceling the permit for a particular vacant cemetery plot and substituting in lieu thereof another vacant cemetery plot in a similar location within the cemetery at issue or by refunding the money paid for the burial rights to the cemetery plot to the purchaser or the successor of the purchaser. In the event that an error involves the interment of the remains of any person, the Township shall have the right to remove and transfer the remains so interred to another cemetery plot in a similar location in the same Township cemetery in accordance with law.

- (h) The owner of the burial rights to every cemetery plot shall be responsible for notifying the Township whenever that person's mailing address changes.

Section 5. Purchase Price for Cemetery Plots

- (a) Each burial right to a cemetery plot shall cost a fee set by the Township Board. The lawful owner of the burial rights to any cemetery plot within the Township shall promptly provide the Township Clerk or designated Township official with any change in that owner's mailing address.
- (b) All charges shall be paid to the Township.
- (c) The Township Board may by resolution periodically alter the ~~foregoing~~ fees to accommodate increased costs and needed reserve funds for cemetery maintenance, improvement, restoration, or acquisition.

Section 6. Grave Opening Charges

- (a) The Township may charge reasonable fees for the opening and closing of any cemetery plot, prior to and following a burial therein, and including the interment of ashes. Such fees shall be set from time to time by resolution of the Township Board, payable to the Township.
- (b) No cemetery plot shall be opened or closed except under the direction and control of the Township Sexton or such other individual as may be designated by the Township Board. This subsection (b) shall not apply to any grave opening, disinterment, or similar matter which is done pursuant to a valid court order or under the supervision and direction of local or state health department authorities; however, even in such cases, the Township Sexton or other individual as is designated by the Township Board shall be given at least forty-eight (48) hours' prior notice of when such grave opening or closing will occur.

Section 7. Memorials

- (a) All permanent markers must be comprised of stone or other equally durable composition and shall face the same direction as the markers around them.
- (b) Except for those that existed in a Township cemetery before the effective date of this Ordinance, no monument, memorial, marker, statute, or similar item which exceeds sixty (60) inches in height above normal ground level, including the foundation, or which has a ground surface area exceeding thirty (30) inches in width (or forty-eight (48) inches in width for a double marker) shall be permitted in any Township cemetery. Only one (1) permanent marker shall be permitted per cemetery plot, or one permanent marker in total where two adjoining plots share that one marker. Markers shall be no more than thirty (30) inches in width (or forty-eight (48) inches in width for a double marker), with an overall height of no more than sixty (60) inches above ground level, including the foundation. Individual markers for cremains shall be flush with the ground and shall be no more than twelve (12) inches by twenty-four (24) inches in size.
- (c) The foundation upon which any marker, memorial or monument must be placed, shall be constructed by the Township, or such person(s) as may be designated by the Township. Fees for such work shall be set from time to time by resolution of the Township Board, payable to the Township.
- (d) Should any marker or memorial (including any that was in place before the effective date of this Ordinance) become unsightly, broken, moved off its proper site, dilapidated or a safety hazard, the Township Board shall have the right, at the expense of the owner of the burial rights to the cemetery plot, to correct the condition or remove the same. The Township shall make reasonable attempts to contact the owner of the burial rights to the cemetery plot prior to any such work beginning.
- (e) The maintenance, repair and upkeep of a cemetery memorial, marker, monument, urn or similar item is the responsibility of the heirs or family of the person buried at that location. The Township has no responsibility or liability regarding the repair, maintenance or upkeep of any

such marker, memorial, urn or similar item. These repairs must be done by an insured contractor approved by the Township Board.

Section 8. Interment Regulations

- (a) Only one (1) person shall be buried in a cemetery plot, except for a parent and infant child or two (2) children buried at the same time when approved by the Township.
- (b) The Township shall be given not less than 48 hours' prior notice in advance of any funeral to allow for the opening of the cemetery plot. The opening and closing of cemetery plots shall be done only by the Township or such person as are designated by the Township.
- (c) The appropriate permit or form issued by the Township for the cemetery plot involved, together with appropriate identification of the person to be buried therein and the burial-transit permit from the health department, shall be presented to the designated Township official prior to interment. Where such permit or form has been lost or destroyed, the designated Township official must be satisfied, from applicable records, that the deceased person to be buried in the cemetery plot is an authorized and appropriate person for that space before any interment is commenced or completed.
- (d) The surface of all graves shall be kept in an orderly and neat-appearing manner within the confines of the cemetery plot involved.

Section 9. Disinterments

- (a) No disinterment or the digging up of an occupied grave shall occur without a Township disinterment permit.
- (b) No disinterment or digging up of an occupied grave shall occur until and unless any and all permits, licenses and written authorizations required by law for such disinterment or digging up of an occupied grave have been obtained from any applicable state or county agency, governmental unit or official, and a copy of the same has been filed with the Township.
- (c) The Township Board shall have the authority to refuse to allow a disinterment or the digging up of an occupied grave (and to refuse to issue a Township disinterment permit for the same) if the disinterment or digging up of an occupied grave is not done pursuant to a court order (issued by a court of competent jurisdiction) or does not have a reasonable basis.
- (d) No disinterment permit shall be issued by the Township until the Township disinterment application form (as authorized by the Township Board) has been fully completed (and signed by a properly authorized person) and filed with the Township.

Section 10. Winter Burials

- (a) The Township may charge additional fees for winter burials. Written permission by the next of kin or authorized agent must be obtained prior to winter storage. All winter storage costs shall be paid by next of kin.
- (b) If a winter burial cannot occur due to inclement weather, frozen ground or similar condition, the deceased person may be kept in winter storage provided any arrangements to do so are compliant with all existing laws and by arrangement with the funeral home director. The Township disclaims all liabilities, responsibility and costs associated with any delayed burial.
- (c) No winter burials shall occur without the prior consent of the Township Sexton or the designated Township official.

Section 11. Cremains

- (a) Cremains may be buried in a cemetery plot or in a columbarium that has been installed by the Township within a Township cemetery, provided the cremains are in a container approved by the Township.
- (b) No cremains shall be scattered or dispersed within a Township cemetery, except within areas designated as a cremains garden.

- (c) No more than six (6) cremains may be buried within one cemetery plot. This will be determined by the Township Board based on the cemetery plot size.

Section 12. Grounds Maintenance

- (a) Separate flowerpots, ~~shepherds hooks~~ and urns may be placed and maintained at the head stones of graves no earlier than May 1 and must be removed no later than October 1 of each year. Decorations will be permitted for holidays falling outside of these dates, but only for one (1) week prior and one (1) week following the holiday. Veteran flags and flag holders shall be governed by the Veteran's Administration rules and guidelines. Grave blankets may be placed no earlier than November 1 and must be removed no later than April 1 of each year.
- ~~(b) No grading, leveling or excavating within a cemetery shall be allowed without the prior permission of the Township Sexton or the designated Township official. No tree, shrub, landscaping or similar plantings shall occur. without the prior permission of the Township Sexton or the designated Township official.~~
- (c) Except for the planting of annuals beside or in front of any permanent marker, no flowers, shrubs, trees or vegetation of any type shall be planted outside of a flowerpot or urn. ~~Any of the foregoing items planted without Township approval will be removed by the Township or the Township Sexton.~~ Annuals planted shall be removed no later than October 1 of each year.
- (d) The Township Board reserves the right to remove or trim any existing trees, plants or shrubs located within a cemetery in the interest of maintaining proper appearance and the use of the cemetery.
- (e) Mounds, bricks, blocks and any borders that hinder the free use of a lawn mower or other gardening apparatus are prohibited.
- (f) The Township Sexton or the designated Township official shall have the right and authority to remove and dispose of any and all growth, emblems, displays, containers and other items that through decay, deterioration, damage or otherwise become or are unsightly, a source of litter or a maintenance problem.
- (g) Surfaces other than earth or sod are prohibited.
- (h) All refuse of any kind or nature including, but not limited to, dried flowers, wreaths, papers and plastic flower containers must be removed from the cemetery within 10 days after a burial.
- (i) No glass containers or items are allowed.
- (j) Except for markers and memorials, including flowers and urns, expressly allowed by this Ordinance, and veteran flags as authorized by law, no other item (including, but not limited to, ornaments, signs, trellises, statues, benches, landscaping, bricks, stones, grave border materials or other structures) shall be installed or maintained within a Township cemetery, nor shall any grading, digging, mounding or similar alteration of the ground or earth occur except as authorized by this Ordinance or by the Township.

Section 13. Disclaimer of Township Liability and Responsibility

Every person who enters, remains in and travels within a Township cemetery does so at their own risk. The Township is not responsible for any injury, accident or other calamity that might occur to any person present in a Township cemetery. Furthermore, the Township is not responsible for any damage or vandalism to, theft of or deterioration of any burial monument, headstone, flower urn or other item placed at or near a cemetery plot, burial site or anywhere in a Township cemetery. The purchaser, transferee or beneficiary of any burial right to a cemetery plot or the equivalent (and all owners, subsequent transferees, assigns, heirs, or beneficiaries), as a condition of ownership, releases, waives, indemnifies and holds harmless the Township for, from and against any injury, damages, causes of action, claims, costs and expenses associated with, relating to and/or involving the cemetery plot or similar right, any memorial, headstone, monument or similar items, and any matter related to the cemetery involved. Such waiver, release and hold harmless provision shall apply

not only to the Township, but also to the Township Sexton and any Township employee, officer, official, agent, committee member, or volunteer.

Section 14. Forfeiture of Vacant Cemetery Plots or Burial Rights

- (a) Cemetery plots or burial rights sold after the effective date of this Ordinance and remaining vacant for forty (40) years or more from the date of their sale shall automatically revert to the Township upon the occurrence of the following events: (1) Notice shall be sent by the Township Clerk or the designated Township official by first-class mail to the last known address of the last owner of record informing the owner of the expiration of the 40-year period and that all rights with respect to said burial rights or plots will be forfeited if the owner does not affirmatively indicate in writing to the Township Clerk or the designated Township official within sixty (60) days from the date of mailing of such notice of the owner desire to retain such burial rights; and (2) No written response to said notice indicating a desire to retain the cemetery plots or burial rights in question is received by the Township Clerk or the designated Township official from the last owner of record of said plots or spaces, or the owner's heirs or legal representative, within sixty (60) days from the date of mailing of said notice.
- (b) Unused cemetery plots and burials rights may also be terminated and forfeited after a period of seven (7) years for failing or neglecting to care for and maintain burial spaces pursuant to the procedures and conditions set forth in 1931 PA 46, MCL 128.11, *et seq.*

Section 15. Repurchases of Plots or Burial Rights; Right of First Refusal

- (a) The Township may repurchase any cemetery plot or burial right from the owner for the original purchase price, or other price set by the Township Board, upon the written request of said owner or the owner's legal heirs or representatives.
- (b) The Township shall retain the right of first refusal for the purchase of the burial rights to any plot or lot sold at the original purchase price, or other price set by the Township Board.

Section 16. Records

The Township Clerk or designated Township official shall maintain records concerning all burials, cemetery plots, burial rights, issuance of burial permits and any other records of the Township related to Township cemeteries, and the same shall be open to public inspection at all reasonable Township business hours.

Section 17. Vaults

- (a) All burials shall be within a standard concrete vault (which meets all applicable laws) installed or constructed in each cemetery plot before interment. Vaults of other suitable materials may be allowed at the discretion of the Township. Burial without vaults shall be done only in an area set aside for such burials, if any, and a waiver of liability sign and settlement must be filled in by the heirs.
- (b) Cremains shall be in a container approved by the Township.

Section 18. Cemetery Hours and Rules

- (a) Unless otherwise specified by the Township Board by resolution, all Township cemeteries shall be closed during the hours from 9 p.m. until 7 a.m. the next morning. During those hours, no person shall be present in a Township cemetery. Such prohibition on being present in a Township cemetery during the time when a Township cemetery is closed shall not apply to the Township Sexton, any Township official, a person accompanied by the Township Sexton or other Township official, or any law enforcement or firefighting official when engaged in the lawful duties of any such office or position.
- (b) The Township may post signs on the site of any cemetery displaying hours, applicable rules, and/or maps upon determination by the Township Board that such signs will assist in the safe and peaceful use of the cemetery.

Section 19. Prohibited Uses and Activities

The following prohibitions shall apply within any Township cemetery:

- (a) No person shall destroy, deface, apply graffiti to or otherwise injure any memorial, monument, sign, tree or other lawful item located within a Township cemetery.
- (b) No person shall disturb the peace or unreasonably annoy, harass or disturb any other person who is lawfully present on the grounds of any Township cemetery.
- (c) There shall be no entry or presence in the cemetery by any person when the cemetery is closed or outside of authorized times.
- (d) There shall be no destruction of cemetery property.
- (e) There shall be no destruction, defacing, or cutting of any tree or plant within a cemetery.
- (f) There shall be no headstones, ornaments, vases, plastic flowers, fences, benches, trellises, statues, signs or any other item placed, kept, installed or maintained in a cemetery except those expressly allowed by this Ordinance.
- (g) There shall be no disturbing of the peace or engaging in any loud or boisterous conduct.
- (h) There shall be no digging, grading or mounding unless expressly authorized by this Ordinance.
- (i) There shall be no driving of an automobile, truck or any vehicle on any portion of a cemetery except the designated roads or drives.
- (j) There shall be no snowmobiles, four-wheelers, go-carts or similar vehicles permitted.
- (k) There shall be no gathering of persons in excess of 75 people without prior Township approval (except during or incidental to a funeral occurring concurrent with burial).
- (l) There shall be no disinterment or grave openings unless approved by the Township.
- (m) There shall be no possession or consumption of any alcoholic beverage.
- (n) There shall be no music, playing of any radio, or the use of any amplification device or similar item, except pursuant to a military ceremony or a funeral.
- (o) There shall be no solicitation or peddling of services or goods or any signs or placards advertising any goods or services.
- (p) There shall be no littering or dumping.
- (q) There shall be no unlawful interference with or disruption of a funeral or funeral procession.
- (r) There shall be no private signs, lighting, moving displays or changeable copy on a sign.
- (s) There shall be no fires, candles, or open flames.
- (t) No children under twelve (12) years of age shall be allowed in any Township cemetery unless accompanied by an adult and are properly supervised by an adult.
- (u) There shall be no exceeding of posted speed limits (5 miles per hour).
- (v) There shall be no domestic animals of any kind or pets allowed within the cemetery grounds. However, this prohibition shall not apply to service and support animals.
- (w) No firearms or archery arrows shall be discharged or shot except that military or other veterans organizations may carry arms for the purpose of firing over the grave at the burial of a member.
- (x) No person shall engage in any fight, quarrel or disturbance.
- (y) Remains or ashes of a deceased person shall not be scattered or dispersed.
- (x) There shall be no dumping, vandalizing or tipping over of any lawful garbage container or receptacle.
- (aa) No rubbing of or use of any chemicals on or around the memorials or headstones.

(bb) No weed killer shall be placed around memorials or headstones.

Section 20. Authority of the Township Sexton

- (a) The Township Board may appoint a Township Sexton, who shall serve at the discretion of the Township Board. The Township Sexton may be a Township employee or independent contractor for the Township at the discretion of the Township Board.
- (b) The Township Sexton shall assist other Township officials with the enforcement and administration of this Ordinance.
- (c) The Township Sexton shall have such duties and obligations with regard to Township cemeteries as may be specified from time to time by the Township Board.

Section 21. Fees

The Township Board shall have the authority to set fees pursuant to this Ordinance from time to time. Such fees can include, but are not limited to, fees for burial rights to a cemetery plot, burial permit, disinterment permit, grave opening, setting of foundations, grave closing, winter or holiday burial, transfer fees for burial rights to cemetery plots, and other matters.

Section 22. Applicability of this Ordinance

- (a) This Ordinance shall apply only to cemeteries owned, controlled or operated by the Township.
- (b) The maintenance and care restrictions of this Ordinance shall not apply to Township officials or their agents or designees involved with the restoration, improvement, maintenance, administration or care of a Township cemetery.
- (c) The provisions of this Ordinance shall not apply to police officers or firefighting officials or officers involved in carrying out their official duties.

Section 23. Interpretation/Appeals to the Township Board

- (a) The Township Board shall have the authority to render binding interpretations regarding any of the clauses, provisions or regulations contained in this Ordinance and any rule or regulation adopted pursuant to this Ordinance, as well as their applicability. The Township Board (or its designee) is also authorized to waive application of the strict letter of any provision of this Ordinance or any rules or regulations promulgated under this Ordinance where practical difficulties in carrying out the strict letter of this Ordinance or any rules or regulations related thereto would result in hardship to a particular person or persons or the public. Any such waiver, however, must be of such a character as it will not impair the purposes and intent of this Ordinance.
- (b) Any party aggrieved by any interpretation or decision made by the Township Sexton or any designated Township official, agent or contractor pursuant to this Ordinance, as well as any matter relating to a Township cemetery, burial rights to a cemetery plot, or other matter arising pursuant to this Ordinance, shall have the right to appeal that determination/decision or matter to the Township Board. Any such appeal shall be in writing and shall be filed with the Township within thirty (30) days of the date of the decision, determination or other matter being appealed from. The Township shall give the aggrieved party who filed the written appeal with the Township at least ten (10) days' prior written notice of the meeting at which the Township Board will address the matter unless an emergency is involved, in which case the Township shall utilize reasonable efforts to notify the aggrieved party who filed the appeal of a special or emergency meeting of the Township Board at which the matter will be addressed. Pursuant to any such appeal, the decision of the Township Board shall be final.
- (c) The Township Board may set a fee or fees for any such appeal from time to time by resolution.

Section 24. Authority of the Township to Remove Unauthorized or Unlawful Items from a Township Cemetery

Any memorial, monument, marker, planting, trellis, personal item, urn, flowers or foliage (whether real or artificial), structure, flag (except for lawful veterans flags), or other item that has been placed, installed, left or maintained in any Township cemetery in violation of this Ordinance, any Township

rule or regulation regarding Township cemeteries, or any county, state or federal law, statute or regulation may be removed by the Township from the Township cemetery at any time and destroyed or disposed of by the Township without any prior notice to, permission from, or liability or obligation to the persons who left, installed, maintained or kept such item in the Township cemetery. No such item (including, but not limited to, a memorial, monument, marker, planting, trellis, personal item, urn, flowers or foliage, structure, flag, or similar item) can be installed, placed, maintained or kept in a Township cemetery unless expressly authorized by this Ordinance or a written rule or policy of the Township. Even if such an item is authorized to be installed, kept, maintained or left in a Township cemetery, the Township shall still have the discretion to remove any such item at any time and dispose of the same without prior notice to, consent from or liability to the person or persons who installed, maintained or left such item in a Township cemetery.

Section 25. Enforcement

A violation of this Ordinance (or of any rule or regulation adopted pursuant to this Ordinance) constitutes a municipal civil infraction and may be prosecuted according to the policies and procedures of the Conway Township Municipal Civil Infraction Ordinance. The Township may enforce the provisions of this Ordinance by any other method permitted by ordinance or applicable law. Each day during which any violation continues shall be deemed a separate violation. A violation of any permit or permit condition issued pursuant to this Ordinance shall also constitute a violation of this Ordinance.

Section 26. Township Officials Who Can Enforce this Ordinance

Unless otherwise specified by the Township Board, the following officials shall have the authority to enforce this Ordinance and to issue municipal civil infraction citations/tickets pursuant to this Ordinance:

- ~~Township Ordinance Enforcement Officer~~
- ~~Any deputy of the county sheriff's department~~
- ~~Any State Police officer~~
- Sworn Law Enforcement Officer

Section 27. Severability

The provisions of this Ordinance are hereby declared to be severable and should any provision, section or part thereof be declared to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall only affect the particular provision, section or part thereof involved in such decision and shall not affect or invalidate the remainder of this Ordinance, which shall continue in full force and effect.

Section 28. Effective Date; Conflicts

This Ordinance shall become effective thirty (30) days after a copy of this Ordinance (or summary thereof), or any amendments as applicable, appears in the newspaper. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ORDINANCE DECLARED ADOPTED on July 20, 2010, Resolution Number 2010-07-20-3.
Amended on November 20, 2018, Resolution Number 181120-01, and on May 16, 2023, Resolution Number 230516-_____.

CERTIFICATION

I hereby declare that the above is a true copy of an ordinance amendment by Resolution by the Conway Township Board at a general meeting held on ~~November 20~~ May 16, 2023, at the Conway Township Hall, pursuant to the required statutory procedures.

~~November 20, 2018~~ May 16, 2023
~~Todd Anderson~~ Elizabeth Whitt, Conway Township Clerk

Conway Township

8015 N. Fowlerville Road
PO Box 1157
Fowlerville MI 48836

Phone 517-223-0358
Fax 517-223-0533



I move that:
We adopt the updated fee schedule.

See attached

Maker Name: Liz Whitt _____ Maker Signature *[Signature]* Date 5-10-23

Seconded: YES NO (Please Circle One)

Disposition:

- Adopted
- Postponed Indefinitely:
- Amended
- Referred to:
- Postponed to:
- Laid on the Table
- Withdrawn

Notes:

**CONWAY TOWNSHIP
FEE SCHEDULE**

Land Use Permits		current	
	Residential	\$100.00	
	Commercial	\$150.00	\$200
	Waiver	\$20.00	
	Temporary Land Use - Small Events (less than 1500 attendees)	\$250.00	plus \$500 escrow*
	Temporary Land Use - Large Events (1500 attendees or more attendees)	\$1,500.00	plus \$5000 escrow*
Wind Renewable Energy Permits			
	Small (Residential)	\$100.00	
	Medium (Ag/Res)	\$100.00	
	Large (Commercial)	200 \$500	\$5,000.00
Solar Energy permits			
	Building Mounted-	\$100.00	
	Ground Mounted-	\$100.00	
	Commercial-	\$200.00	
Telecommunications		\$1,000.00	\$5,000
Private Road			
	Application	\$600.00	plus \$3000 escrow*
Private Shared Driveway			
	Application Fee	\$100.00	
	Site Inspection fee per visit	\$50.00	
	Application Requiring Modifications Fee	\$100.00	plus \$1000 escrow*
Temporary Dwelling Emergency			
LUP & 2 inspections- Verification & Removal		\$800.00	\$3,000
Special Use Permits		\$200.00	plus \$2500 escrow*
Site inspections		\$50.00	
Special Use Permits, annual renewal		\$150.00	
Site Plan Review		\$600.00	plus \$2500 escrow*
Home Occupation Class I			
	Application Fee	\$25.00	
	Inspection Fee	\$25.00	
Home Occupation Class II (Informal site plan review)			
	Application Fee	\$200.00	
	Inspection Fee	\$50.00	
Special Meeting			
	Township Board of Trustee	\$150.00	\$1,000
	Planning Commission	\$900.00	\$1,800
Board of Appeals (ZBA)		\$600.00	plus \$500 \$1000 escrow*

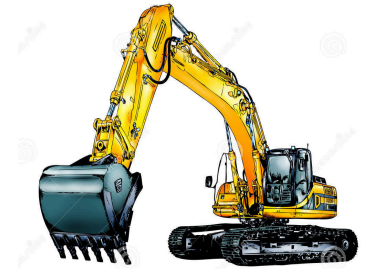
Rezoning Amendments			
Zoning Amendments			
	Text	\$800.00	plus \$2500 escrow*
	Map	\$800.00	plus \$2500 escrow*
Land Division			
	First Division	\$75.00	
	Each additional division	\$25.00	
	Application Fee	\$200.00	
	P.A. 116 withdrawal	\$450.00	
Property Line Adjustment/Combination		\$125.00	
Property research requests (non-residents property owner)		\$25.00	
Copies	(more than 10 copies)	\$0.25	
Notary Service (Resident)		\$5.00	
Notary Service (Non-Resident)		\$10.00	
Mileage (IRS mileage standards)		varies	
Graves			
	Residents	\$400.00	
	Non-Residents	\$800.00	
Burial Cost			
	Full	\$700.00	
	Child Burial	\$500.00	
	Cremains	\$350.00	
	Winter Burials (November 1-April 1 at the discretion of the sexton) Additional	\$300.00	
	Weeekend and Holiday Burial	\$200.00	
	Cremains Vault		
	Compact	\$38.00	
	Single	\$44.00	
	Double	\$72.00	
	Transfer Fee – Resident/grave, additional cost for non-residents, contact township	\$50.00	
Headstone Foundations - .50 per sq. inch (minimum \$100)			
	LxWx.50xD=Base + 15% admin fee, include 3 inch border around stone		
NSF Check Fee		\$35.00	
Check Replacement Fee		\$50.00	
Hall Rental			
	Conway Township Resident	\$150.00	
	Non-Resident	\$300.00	
	Security Deposit	\$350.00	
	Funerals	50% of rental fee	

*****Escrow funds may be used for Attorney Fees, Professional Review and Staff Member Review.
Escrow funds may be required to be replenished and additional fees may be incurred.
All fees must be paid prior to final approval. Any unused escrow will be refunded.**

Esper's Excavating LLC

915 West Beard Rd
Perry, MI 48872

Estimate



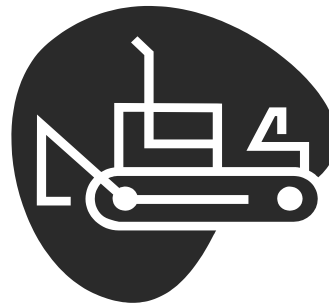
Name/Address
Conway Township Att. Brandy Fowlerville

Date	Estimate No.	Project
05/08/23	535	

Service: 989-277-0795
Accounts Receivables: 810-333-3156

Item	Description	Quantity	Cost	Total
Excavation Work	Clean out retention pond in 3 spots where the pipes enter and exit (approx. 3 15ft circles). Add 1X3 rip rap rock where the surface water drains from the parking lot into the retention pond.	1	4,200.00	4,200.00
	Sales Tax		0.00%	0.00
			Total	\$4,200.00

PROPOSAL



KENSINGTON VALLEY EXCAVATING
3674 N. Gregory Rd., Fowlerville, MI 48836
FAX 517.223.8571

Proposal submitted to: Conway Township Hall		Date: 5-9-23
Address:		Phone #
		Cell #
		Fax #
Job location:		Email:

Retention Pond:

- Remove all vegetation and freeboard.
- Replace stone pack at standpipe.
- Replace Riprap at inlet and overflow.
- Repair and seed damage to work area lawn.

Total..... \$16,800.00

The following items are excluded from our base bid scope of work and price: permits; bonds; inspection fees; engineering survey staking or layout; tap fees; tree protection fencing; traffic controls or site security fencing; demolition or removal of existing building walls; undercutting of unsuitable soils; removal or relocation of existing conflicting utilities; footing excavation or backfilling; concrete or asphalt work; import topsoil; landscaping or restoration; dewatering.

We hereby to furnish material and labor, complete in accordance with the above specification.
 For the sum of
 With payment as follows....time of invoice.
 Respectfully submitted:

This proposal may be with-drawn in 30 days

Signature: